

**Georgia Department of Community Health  
Instructions for Intergovernmental Transfers  
May 21, 2012**

**Please note that separate instructions are provided for payments made by wire transfers or by ACH transfers.**

- Notices of Intent to Transfer for Hospital Inpatient and Outpatient UPL amounts are **due by Tuesday, May 29, 2012.**
- Intergovernmental transfers for Inpatient and Outpatient UPL amounts are **due no later than noon on Monday, June 4, 2012.**
- Transfers can be accepted only from hospital authorities, developmental authorities or other governmental entities. Transfers cannot be accepted from participating providers.
- **Payments can only be made by wire transfer or ACH transfer; no checks will be accepted.**
  - Payments made by wire transfers should be sent to:  
  
Bank number 026009593 (Bank of America)  
Account number 003264037328 (OTFS Holding Acct)  
  
Please include as “attached information” the name of the hospital affiliated with the governmental entity.
  - Payments made by ACH transfers should be sent to:  
  
Bank number 061000052 (Bank of America)  
Account number 003264037328 (OTFS Holding Acct)  
  
Please include as “attached information” the name of the hospital affiliated with the hospital authority or governmental entity.
- Questions regarding transfer procedures should be directed to Ms. Thomas by e-mail at [kthomas@dch.ga.gov](mailto:kthomas@dch.ga.gov) or by telephone at (404) 656-4469.